



**Delta Sigma Theta Sorority, Incorporated
Central North Alabama Alumnae
Request for Communications & Public Relations**

(Please Print or Type)

Date: _____

Committee: _____

Event Details _____ Date/Time _____

Purpose _____

Advertising/Posting Dates _____

Target Audience _____

Contact Person _____ Phone/Email _____

Please select media to advertise your event:

Newspaper(s) List papers below

TV/Radio

Flyer*

CNAA Website

Letter

Social Media (ex. Twitter, Facebook, Instagram – for Instagram, the requesting committee must supply a photo.)

ALL LETTER REQUEST: PLEASE PROVIDE WHOM THE LETTER WILL BE ADDRESSED TO IN THE BOX BELOW

Please write a short paragraph about the event objective:

Flyers will be edited TWO times by assigned Publicity Committee member